

AGENDA
ST. BARBARA FINANCE COUNCIL
May 23, 2011 (7:00-8:30 p.m.)

Meeting Type: Special Interim

Invitees: Finance Council Leads, Officers, and Invitees (7:00-8:30), Father Ken and Father Jimmy (8:00-8:30)

Purpose: Review action plans; reach consensus on financial documents

Meeting Objectives:

- Identify risk items on action plans for Compliance, Budget, Facilities, and Programs teams
- Reach consensus on recommendations regarding financial documents:
 - Annual Report review and signatures
 - BBC Promissory Note review and signatures (\$110K, 8 yrs., 4.00%)
- Agree on plans for actions and meetings during next three months

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Opening prayer.....All (1 min)

Agenda Preview and rules of order.....Don (1 min)

Minutes/Action items from May 16 meeting.....Sally (3 min)

Budget Team (25 min)

- Status of Action Items Report
- Review draft FY12 budget

Compliance Team (15 min)

- Status of Action Items Report
- FY10 Annual Report: consensus approval and signatures
- Audit report response letter
- Driveway asphalt.....Don

Facilities Team (10 min)

- Status of Action Items Report
- Bishop Bosco Promissory Note: consensus approval and signature

Program Team (10 min)

- Status of Action Items Report

Look Ahead.....Don (5 min)

- Agenda for June 20 Meeting
 - Teams report on status of action items
 - Includes balanced budget for FY 12
 - Includes full implementation of NORMS charter
- July: Support Parish Festival July 15-16
- Agenda for August 15
 - Team reports
 - NORMS agenda items
 - Receive report from the staff on prior year actuals versus budget
 - Review draft of FY11 Annual Report to parishioners

New Business/Roundtable.....All (3 min)

Pastor/Parochial Vicar Time.....Father Ken and Father Jimmy (15 min)

- Status and issues report from Council to Pastor

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- Recommendations from Finance Council to Pastor
- Direction from Pastor to Finance Council

Closing prayer.....Father Ken/Father Jimmy

(2 min)

Homerdings/Finance Council/Agenda 2011-05-23