

**AGENDA**  
**ST. BARBARA FINANCE COUNCIL**  
**May 23, 2011 (7:00-8:30 p.m.)**

**Meeting Type:** Special Interim

**Invitees:** Finance Council Leads/Officers (7:00-8:30), Jan Shepherd (7:00-8:30), Father Ken/Father Jimmy (8:00-8:30)

**Purpose:** Review action plans; reach consensus on financial documents

**Meeting Objectives:**

- Identify risk items on action plans for Compliance, Budget, Facilities, and Programs teams
- Reach consensus on recommendations regarding financial documents:
  - Annual Report review and signatures
  - BBC Promissory Note review and signatures (\$110K, 8 yrs., 4.00%)
  - FY 2012 budget
- Agree on plans for actions and meetings during next three months  
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**Opening prayer.....All** (1 min)

**Agenda Preview and rules of order.....Don** (1 min)

**Minutes/Action items from May 16 meeting.....Kathy** (3 min)

**Budget Team** (25 min)

- Status of Action Items Report
- Review draft FY12 budget

**Compliance Team** (10 min)

- Status of Action Items Report
- FY10 Annual Report: consensus approval re signatures
- Audit report response letter

**Facilities Team** (10 min)

- Status of Action Items Report
- Bishop Bosco Promissory Note: consensus approval re signature

**Program Team** (10 min)

- Status of Action Items Report
- Letter to QOW
- Mass presentations

**Look Ahead.....Don** (5 min)

- Agenda for June 20 Meeting
  - Teams report on status of action items
    - Includes balanced budget for FY 12
    - Includes full implementation of NORMS charter
- July: Support Parish Festival July 15-16
- Agenda for August 15
  - Team reports
  - NORMS agenda items
    - Receive report from the staff on prior year actuals versus budget
    - Review draft of FY11 Annual Report to parishioners

**New Business/Roundtable.....All** (3 min)

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**Pastor/Parochial Vicar Time**.....Father Ken and Father Jimmy **(20 min)**  
• Status, decisions, recommendations, motions, signatures, issues report from Council to Pastor  
• Direction from Pastor to Finance Council

**Closing prayer**.....Father Ken/Father Jimmy

**(2 min)**

*Homerdings/Finance Council/Agenda 2011-05-23*