

# St. Barbara Pastoral Council Monthly Meeting

## MINUTES

NOVEMBER 16, 2009 7:00 P.M.

ST. BARBARA CLW ROOM

<b>MEETING CALLED BY</b>	Charter
<b>TYPE OF MEETING</b>	Recurring Monthly
<b>FACILITATOR</b>	Cara Biskup
<b>NOTE TAKER</b>	Don Homerding
<b>TIMEKEEPER</b>	N/A
<b>ATTENDEES</b>	<i>Members:</i> Fr. Doug (for Fr. Ken), Cara Biskup, Roy Draper, Curt Petrosky, Don Homerding, Paul Hunton, Bob Weir, Maxine Weir, Rita Haldeman, Joe Cepec, Jack Coma, Steve Pernick, (Absent: Barb DeFelice, Keith Biskup)

### Agenda topics

**1. OPENING PRAYER FATHER KEN**

**2. MEETING MINUTE REVIEW DON HOMERDING**

<b>DISCUSSION</b>	Discussed previous meeting minutes and approved as written
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**3. PASTORAL COUNCIL NOMINATIONS JOE CEPEC & JACK COMA**

<b>DISCUSSION</b>	<p>Twenty parishioners were nominated for the four 3-year terms to be filled.</p> <p>Next step is to divide up the list among Council members and call them to asses their interest, with the following prerequisites explained:</p> <ul style="list-style-type: none"> <li>• Membership is for a three year term (2010-2012)</li> <li>• Meetings are the second Monday of every month, except July, from 7:00 PM – 8:30 PM</li> <li>• If you are selected, you are invited to our December meeting / Christmas social on December 14 and our retreat on January 22-23.</li> <li>• Are you willing to volunteer for parish activities on behalf of Pastoral Council (average of one activity per quarter)?</li> <li>• Are you willing to be a liaison for our goals and objectives to various committees and individuals in our parish? (give examples)</li> <li>• Email and telephone is our primary means to communicate outside of meetings – are you able to commit to communicating in this manner?</li> </ul> <p>The names of the four new members will be drawn by the four outgoing members from the pool of those who accept the nomination and the prerequisites. The drawing will take place at the 7:00 p.m. Mass on December 8<sup>th</sup>, the Feast of the Immaculate Conception.</p>
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Write script for calls to nominees	Cara Biskup	
Get phone numbers of nominees, include with script, and email to members	Cara Biskup	
Call assigned nominees to ask their acceptance of the nomination and the terms, and email results to the Transition Team (Jack and Joe)	All members	Oct 25
Provide names of nominees who accept to Dawn Borger	Jack Colma & Joe Cepec	7:00 Mass, Dec. 8

Work with Dawn to arrange selection process at Mass	Father Ken	7:00 Mass, Dec. 8
Draw names at Mass	Don Homerding Steve Pernick Curt Petrosky Jack Coma	7:00 Mass, Dec. 8
Notify nominees of results, and invite those selected to Dec 14 meeting	TBD	

**4.**

**ANNUAL RETREAT**

**JOE CEPEC**

<b>DISCUSSION</b>	Draft agenda was discussed and revised as follows: <ul style="list-style-type: none"> <li>• Jan 22 at St. Barbara 6:15 to 9:30 <ul style="list-style-type: none"> <li>○ Reception</li> <li>○ Benediction</li> <li>○ Fr. Ken opening remarks</li> <li>○ Outgoing members' reflection</li> <li>○ Social</li> </ul> </li> <li>• Jan 23 at St. Emma's 7:00 to 1:45 <ul style="list-style-type: none"> <li>○ Mass with the Sisters</li> <li>○ Tour</li> <li>○ Breakfast</li> <li>○ Team building</li> <li>○ Father Ken time</li> <li>○ State of the Parish brainstorming</li> </ul> </li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Published revised agenda	Joe Cepec	Jan 22
Provide pizza and wings for Friday night Social	Father Ken	Jan 22
<b>5.</b>	<b>DECEMBER 14 MEETING</b>	CARA BISKUP
<b>DISCUSSION</b>	Discussion revolved around meeting offsite or at CLW; Council decided to stay at CLW. Agenda: <ul style="list-style-type: none"> <li>○ Opening Prayer</li> <li>○ Welcome new Council members <ul style="list-style-type: none"> <li>○ Intros by each new member</li> </ul> </li> <li>○ Retreat/Workshop Update <ul style="list-style-type: none"> <li>○ Assignments</li> <li>○ Supplies, etc.</li> <li>○ Refreshments</li> </ul> </li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Bring plates, cups, napkins, silverware	Don Homerding	Dec 14
Bring beverages	Roy Draper	Dec 14
Bring food	All other Members	Dec 14
<b>6.</b>	<b>4<sup>TH</sup> QTR ACTIVITY</b>	<b>DON HOMERDING</b>
<b>DISCUSSION</b>	The <i>Today's Challenge – Tomorrow's Hope</i> capital and endowment campaign needs volunteers at their weekly Phone Bank.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Bring cell phones to Social Hall, wear Council shirts	Council volunteers	6:30p.m., Nov 17
<b>7.</b>	<b>CLOSING PRAYER/NEXT MEETING</b>	<b>FATHER KEN</b>
<b>DISCUSSION</b>	○ <b>NEXT COUNCIL MEETING IS 7:00 p.m. MONDAY, DECEMBER 14, CLW</b>	

# Open Actions from Previous Meetings

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Get current Goals and Objectives electronic file to Fred Wassenaar	Don Homerding	TBD
Post meeting minutes and updated Pastoral Plan on the website	Fred Wassenaar	TBD
Work with Judy Shaffer to compile a list of contacts for organizations and ministries and send it to Fred	Maxine Weir	TBD
Divvy up the list of ministry contacts among Council members so we can request current information for website	Maxine Weir	TBD
Pastoral Plan Objectives...Liaison Actions	All	Per Pastoral Plan
Provide ideas(youth engagement/adult ed) to Ken Meyer	Council members	N/A
Insert the updated Evangelization and Spiritual Formation goals (Disciples in Mission)	Cara Biskup	Prior to August 10 meeting
Ensure all members have a copy of "New Wine, New Wineskins"	Dawn Borger/Judy Shaffer	Oct 12 meeting
Provide copy of parish organizations to Maxine Weir	Don Homerding	TBD