

St. Barbara Pastoral Council Monthly Meeting

MINUTES

APRIL 12, 2009

7:00 P.M.

ST. BARBARA'S ROOM

MEETING CALLED BY	Charter
TYPE OF MEETING	Recurring Monthly
FACILITATOR	Roy Draper
NOTE TAKER	Paul Hunton
TIMEKEEPER	N/A
ATTENDEES	Present: Fr. Ken, ,Cara Biskup, Keith Biskup, Roy Draper, Carla Goetz , Brad Polk, Joe Cepec, Rita Haldeman, David Yant, Bob Weir, Maxine Weir, Dave Kent, Barb DeFelice; Paul Hunton Absent: Fr. Doug

Agenda topics

1. **CALL TO ORDER/BLESSING (10 MINUTES)** **FATHER KEN**

Paul Hunton led the Pastoral Council in an opening prayer

2. **REFLECTION (5 MINUTES)** **BARB DEFELICE**

DISCUSSION	<ul style="list-style-type: none"> Barb's reflection was on prayer. We all are busy and have busy lives. Jeremiah and Mother Teresa are her models. They always had time for prayer. Prayer involves not just talking to God, but listening as well. Prayer is a two way conversation. God provides for all our needs, not necessarily all our wants. We need to ask God for what we need and what he wants from us. Barb covered these topics at a presentation she made at Golden Heights nursing home. She ended with Psalm 95. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

3. **MEETING MINUTES REVIEW (10 MINUTES)** **KEITH BISKUP ET. AL.**

DISCUSSION	<ul style="list-style-type: none"> Keith reviewed the minutes and they were approved There was additional discussion on how other churches in the area (such as the goings on at, Cornerstone Ministries, etc.) foster church attendance 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

4. **RETREAT DISCUSSION (5 MINUTES)**

BOB & MAXINE WEIR

DISCUSSION	<ul style="list-style-type: none"> St. Emma's is reserved for the retreat next year. It is a week earlier than normal because of a conflict with the March for Life. The retreat will be January 14-15, 2011. Friday the 14th will be at St. Barbara's. Saturday will be on 15th. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

5. **WEBSITE COMMITTEE (5 MINUTES)**

BOB & MAXINE WEIR

DISCUSSION	<ul style="list-style-type: none"> Bob and Maxine attended the website committee meeting to get a status on the website and keeping it up to date. Pastoral Council pictures are requested. Pictures will be taken at the May meeting (see item 7 below). Bob and Maxine discovered the welcoming committee is down to one person. Maxine suggested that since our goal for this year is improving Mass attendance, a dying welcoming committee would not be in keeping with this goal. This may be discussed at the next Pastoral Council meeting. The remaining member (Jackie DeNardo) will be invited by Rita to the next meeting to determine how this ministry can be revised. A ministry forum was discussed as a way to increase committee involvement. Bill Hilderhoff developed a presentation on this topic and Keith Biskup has it and will retrieve it. Discussions were held about improving visibility in the Penn Trafford Star. Rheba Salac volunteered to submit information to this paper. This is free of charge. This is a good opportunity to publicize events at St. Barbara's. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Retrieve presentation on committee involvement	Keith Biskup	May Meeting
Invite Jackie DeNardo to next Pastoral Council Meeting	Rita Haldeman	May Meeting

6. **GOAL DISCUSSION/ACTION ACTIVITIES (40 MINUTES)**

COUNCIL

DISCUSSION	<ul style="list-style-type: none"> The homework from the last meeting included: <ul style="list-style-type: none"> formulate a goal or mission statement to achieve the focus item for the year: Increase mass attendance and participation think about impediments to the goal with a possible solution. Interview any Catholic friends that are not attending to determine why they are not. Discussion on homework: <ul style="list-style-type: none"> Discussion about the how the welcoming committee used to operate occurred (continuation of discussion above). There used to be a monthly welcoming meeting that was held with new parishioners. Mission Statement (proposals below for consideration – both have the same objective): <ul style="list-style-type: none"> Cara's suggestion: To promote and encourage Catholics to join St. Barbara's worship activities on a regular basis. Paul's: To promote an encourage Catholics registered in the parish who infrequently attend St Barbara's worship activities to participate on a regular basis. Activities to support the spirit of the draft mission statements above: <ul style="list-style-type: none"> Fr. Ken discussed Mary Ellen Stilwell revamping her role in evangelization to engage active and inactive parish 	
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	<p>members. Fr. Ken discussed with Mary Ellen forming up a committee to perform this function. The goal is to perform 20 family visits a week. He also discussed having three informational meals a year for new/inactive members. Committees would introduce themselves and the function they perform. Finally, Mary Ellen has been asked to help revitalize the welcoming committee. If Mary Ellen agrees, she will be invited to the May Pastoral Council meeting. Fr. Ken will also then provide a copy of her proposed job description.</p> <ul style="list-style-type: none"> ▪ Discussed promoting welcoming committee membership at a ministry forum with Fr. Ken. ▪ As a focus for this month, it was established that everyone needs to consider what can be done to re-energize the greeting committee. Pastoral Council members are going to take up the greeting function as an ad-hoc action until this issue is more formally addressed. ▪ As a future activity: representatives of committees who appear to have a focus on providing “welcoming” activities in the Parish may be invited to brief the council on their efforts: <ul style="list-style-type: none"> • Mother’s Circle (Cara) • Welcoming Committee - Being addressed by Fr. Ken as discussed below under evangelization. • Ladies Guild (Maxine) • Knights of Columbus (Paul) • Greeters – Currently inactive – may need to be started up. Pastoral Council members were encouraged to fill this role at regularly attended Masses until this committee is started back up.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Invite Mary Ellen Stilwell to attend the Pastoral Council meeting to discuss parish evangelization	Fr. Ken	May meeting

7. DONUT SUNDAY/MISC (10 MINUTES) RITA HALDEMANN

DISCUSSION	<ul style="list-style-type: none"> • Pastoral Council picture will be at next month’s meeting (May 10th) for the Parish Directory. Wear your purple shirt! Will also request that both a group photo and individual photos be taken. Carla will arrange for the pictures to be taken. • Donut Sunday will be on Mother’s Day, May 9th. Rita is looking for Pastoral Council members to participate. The Parish will purchase flowers for Mothers coming to 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Notify Rita Haldeman if you can support	All	May 9, 2010

8. ADJOURNMENT/CLOSING PRAYER (10 MINUTES) FATHER KEN/ALL

NEXT COUNCIL MEETING IS 6:45 p.m. MONDAY, May 10th, St. Barbara’s Room. Photos will be at 6:45 p.m. The meeting will go until 8:45 p.m.

Open Actions (Summary)

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>2010 GOAL</p> <p>Increase attendance and participation at Mass.</p>		
<p>Post meeting minutes and updated Pastoral Plan on the website</p>	<p>Keith Biskup to Fred Wassenaar</p>	<p>Monthly</p>
<p>Pastoral Council picture will be at next month's meeting (May 10th) for the Parish Directory. Wear your purple shirt! Will also request that both a group photo and individual photos be taken. Carla will arrange for the pictures to be taken.</p>	<p>Carla Goetz</p>	<p>May Meeting</p>
<p>As a focus for this month, it was established that everyone needs to consider what can be done to re-energize the greeting committee.</p>	<p>All</p>	<p>May Meeting</p>
<p>Retrieve presentation on committee involvement</p>	<p>Keith Biskup</p>	<p>May Meeting</p>
<p>Invite Jackie DeNardo to next Pastoral Council Meeting</p>	<p>Rita Haldeman</p>	<p>May Meeting</p>
<p>Invite Mary Ellen Stilwell to attend the Pastoral Council meeting to discuss parish evangelization</p>	<p>Fr. Ken</p>	<p>May meeting</p>
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