

# St. Barbara Pastoral Council Monthly Meeting

## MINUTES

JUNE 14, 2010

7:00 P.M.

ST. BARBARA'S ROOM

<b>MEETING CALLED BY</b>	Charter
<b>TYPE OF MEETING</b>	Recurring Monthly
<b>FACILITATOR</b>	Roy Draper
<b>NOTE TAKER</b>	Keith Biskup (Fill-In for Paul Hunton)
<b>TIMEKEEPER</b>	N/A
<b>ATTENDEES</b>	Present: Fr. Ken, Roy Draper, Carla Goetz , Brad Polk, Rita Haldeman, David Yant, Bob Weir, Maxine Weir, Dave Kent, Barb DeFelice; Dawn, Mary Ellen, Meyers Absent: Paul Hunton and Joe Cepec

### Agenda topics

1. **CALL TO ORDER/BLESSING (10 MINUTES)** **FATHER KEN**

Fr. Ken led the Pastoral Council in an opening prayer.

2. **MAY MEETING MINUTES REVIEW (5 MINUTES)** **ROY DRAPER**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Roy read the minutes from the May meeting. The minutes were accepted as read with no changes.</li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		

3. **GREETER PROGRAM REVISITED** **ALL**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Dawn told the group that five people had signed up for the greeter program (two former members and three new members of the former greeting program)</li> <li>Advertisement was placed in bulletin and generic name tags will be made available</li> <li>The Knights of Columbus handle the first Sunday of every month</li> <li>It was decided that the parish council will cover May – August (fill in where needed)</li> </ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Parish Council Members to Continue Greeting Program	All	Through August

4. **NEW ASSIGNMENT BRIEFING** **MARY ELLEN**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Mary Ellen discussed the home visitation "Steering Committee"</li> <li>The committee visits neighborhoods, targeting everyone registered with parish (not non-Catholics). This should be a good foundation to start with.</li> <li>The committee is starting the process with visitations in Country Farms</li> <li>Ten families will be visited over a three week time horizon. This will be accomplished by a team of two.</li> </ul>	
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- The families visited will receive a ministry booklet, survey, gift, and an invitation to a neighborhood dinner sponsored by the Knights of Columbus.
- At the dinner a presentation will be made to reengage the non-actives
- The families will receive a letter prior to the visit and all committee members will have identification present
- The goal of this process is to " Grow the church by reintroducing ourselves to non-actives"
- The process will be evaluated after ten families have been visited
- The goal will be to visit twenty families a week
- Suggestions were made to possibly schedule appointments with these families prior to the visit (similar to the Capital Campaign)
- Visitations should be made to second grader families
- Testimonials
- Father Ken thanked Mary Ellen for making the shift in job position
- The publicity of the church was discussed by Maxine (a discussion she had with Rheba whom is publicizing the church in the community)
- A tag-phrase was discussed for the church – "Saint Barbara's your presence makes all the difference" Built off of Father Ken's weekly closing. Two other suggestions were: "Share the Spirit" and "At Saint Barbara's your spirit makes all the difference". A logo was also mentioned to possibly accompany the tag-phrase.
- Activities to promote the mission statement were also discussed: Parish open house, Theology on Tap, church information (care packages & campus ministry) for parishioners attending college, and parish athletic clubs
- Theology on Tap – Exists in Uniontown. It is a "20 something" bible study held at local bars (Ken, Brad, Paul) Christy Smith and Bob Sherwin active. Could be used with other churches. Christy may attend a future meeting to discuss.
- St. Barbara's softball league dissolved 2010/2009/ Basketball?
- 40% of first communion class is inactive (Ken) – We need to target them to stay and reeducate parents.
- 90% of inactives are not against the church, it is not important to them
- This is also affecting the seminarian backdrop. It is requiring more seminary time. Future church leaders are 25-30 years old (Father Doug)
- Parish Open House (Rita) – Ministry convention is an opportunity to welcome people (target parishioners vs. public)
- Focus on leveraging the activities we already have: July Parish Festival, Corn Roast, Oktoberfest (October 2), Saint Barbara Feast, Fish Fry (all activities that draw in active/non-active Catholics and non-Catholics).

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Council will receive status updates	Mary Ellen	Next Meeting
Greeter Duties	Pastoral Council	June – August
Tag-Phrase Vote	Maxine	June 22

5. **ADJOURNMENT/CLOSING PRAYER (10 MINUTES)** **FATHER KEN/ALL**

**NEXT COUNCIL MEETING IS 7:00 p.m. MONDAY, September 13th, St. Barbara's Room.**

# Open Actions (Summary)

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p><b>2010 GOAL</b></p> <p>Increase attendance and participation at Mass.</p>		
<p>Post meeting minutes and updated Pastoral Plan on the website</p>	<p>Keith Biskup to Fred Wassenaar</p>	<p>Monthly</p>
<p>Retrieve presentation on committee involvement</p>	<p>Keith Biskup</p>	<p>September Meeting</p>
<p>Discuss Open House/Ministry Fair</p>	<p>Rita</p>	<p>September Meeting</p>
<p>Contact Christy Smith regarding Theology on Tap</p>	<p>Ken</p>	<p>September Meeting</p>
<p>Election/Transition Team – New Members</p>	<p>Bob/Maxine</p>	<p>September Meeting</p>