

St. Barbara Pastoral Council Annual Retreat

MINUTES

JANUARY 23-24, 2009

6:00 P.M.

ST. EMMA MONASTERY

MEETING CALLED BY	Transition Team (Denise Yackovich and Bill Hilderhoff)
TYPE OF MEETING	Annual Beginning-of-term Retreat
FACILITATOR	Bill Hilderhoff
NOTE TAKER	Don Homerding
TIMEKEEPER	N/A
ATTENDEES	Fr. Ken, Fr. Doug, Msgr. Paul, Cara Biskup, Keith Biskup, Joe Cepec, Mike Clarke, Barb DeFelice, Roy Draper, Bill Hilderhoff, Don Homerding, Paul Hunton, Skip Kustra, Steve Pernick, Curt Petrosky, Bob Weir, Maxine Weir, Denise Yackovich

Agenda topics

Friday, 6:00-10:00 **BENEDICTION, PURPOSE, ICE BREAKERS/SOCIAL** FATHER KEN, TRANSITION TEAM

DISCUSSION	
	<ul style="list-style-type: none"> • Fr. Ken's ongoing goal for parish: All become closer to one another and closer to God. • Fr. Ken's goal for Council: Be visible and apparent, have impact. (<i>i.e.</i>, if we were gone, parish would notice.)

Saturday, 7:30-10:00 **MASS, BREAKFAST, NEW MEMBER GOALS** FATHER KEN, TRANSITION TEAM

DISCUSSION	<ul style="list-style-type: none"> ○ Group collected proposed 3-year goals on a flipchart ○ Cara summarized into two points: 1)WELCOME, and 2) ENGAGE 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Provide flip chart bullet points to members	Bill	Feb 9

10:00-11:00 **FATHER KEN TIME** FATHER KEN

DISCUSSION	<ul style="list-style-type: none"> • Council members need to be visible and apparent. • It is not sufficient to merely attend and be a member. Individuals need to take OWNERSHIP. 	
CONCLUSIONS	<ul style="list-style-type: none"> • Have a public Commissioning ceremony for Council <ul style="list-style-type: none"> ○ Feb 15 @ 10:30 Mass ○ Rehearsal preceding at 10:05 ○ Council-sponsored Reception following <ul style="list-style-type: none"> ▪ Cookie trays from Sam's proposed ▪ Details and assignments TBD at Feb 9 meeting ▪ <i>(NOTE: Subsequent to the retreat we discovered that the NCYC youth conference attendees are serving a pancake breakfast on that day, so Council will discuss alternatives Feb 9)</i> • Council phone numbers should be on the parish website • Consider sponsoring Donut Sunday once a year • Consider a Pastoral Council Mass once a year (liturgical roles performed by us) 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Rehearse Commissioning ceremony before 10:30 Mass	All	10:05 a.m. on Feb. 15
Determine after-Mass plan, considering NCYC pancake breakfast	All	At Feb 9 meeting

Verbiage: Propose actions <u>WE</u> might undertake (as a group including oneself), not actions directed toward <u>"YOU"</u> (those other than oneself)	All	At all discussions
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11:00-12:00

NEW MEMBERS ORIENTATION

BILL

DISCUSSION	<ul style="list-style-type: none"> • The Council develops new objectives every year • The Council reviews and revises Goals every 3-4 years • The Council is responsible for implementing objectives 	
CONCLUSIONS	<ul style="list-style-type: none"> • Specialized roles must be filled at the beginning of the year • Some Feb 9 agenda items were identified: <ul style="list-style-type: none"> ○ Name liaisons to objectives as needed <ul style="list-style-type: none"> ▪ Replacement for Denise on Goal 4, Objective 1 ▪ Assistants on other objectives ○ Review 12-month timeline and adjust for 2009 as agreed ○ Assign roles: <ul style="list-style-type: none"> ▪ Facilitator/Convener <ul style="list-style-type: none"> • (Note: reserve meeting room for the year) ▪ Recorder ▪ Transition Team (to team with Jack Coma) ○ Assign responsibilities for Commissioning ceremony/reception, if applicable 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Refer to "2008 Pastoral Plan" handout and consider objectives you would support as a liaison	All Council Members	Before Feb 9 meeting
Refer to "Roles and Responsibilities" handout and "New Wine, New Wineskins" booklet and consider Council roles you would serve in	All Council Members	Before Feb 9 meeting
Prepare agenda and facilitate Feb 9 meeting	Cara	Feb 9

12:45-2:00

GOALS & OBJECTIVES

BILL

DISCUSSION	<ul style="list-style-type: none"> • Seven Essential Elements of Pastoral Life (With Eucharist at the center) <ul style="list-style-type: none"> ○ Evangelization ○ Leadership ○ Worship ○ Community ○ Service ○ Word ○ Stewardship • Pastoral Planning <ul style="list-style-type: none"> ○ Mission Statement ○ Goals and Objectives (current) <ul style="list-style-type: none"> • Stewardship <ul style="list-style-type: none"> • Time, Talent, Treasure Appeal • Support of service opportunities • Evangelization <ul style="list-style-type: none"> • Renewed understanding of the Faith • Christ at the center of sacraments and our lives • Spiritual Formation <ul style="list-style-type: none"> • 2-year program for parents • Parish website • Fellowship <ul style="list-style-type: none"> • Youth athletics • Social Committee • Service <ul style="list-style-type: none"> • Quarterly seminars • Parish Survey
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Next Meeting: Monday, February 9, 7:00, CLW. Agenda: liaisons, timeline, roles, commissioning

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